

**Minutes of the Merrimac Planning & Zoning Commission Meeting held on  
Tuesday, August 8, 2017 — Minutes approved by Village Board at 9/12/17 meeting**

Acting Plan Commission Chair Ann Hoffman called the meeting to order on Tuesday, August 8, 2017 at 6:00 p.m. Hoffman reviewed and signed the Affidavit of Postings verifying the meeting met statutory posting requirements. Commission members present included Hoffman, George Naxera, and Tom Gallus; Plan Commission Chair Jim Malmberg and member Jeff Rasmussen were excused absent. Village Board members also present included Nick Hahn, Garry Bahe, George Naxera and Phil Budde. Sauk Prairie School District Superintendent Cliff Thompson and Village administrator Ron Senger were also present.

**(1) AGENDA ITEM:**

Review Conditional Use Permit (CUP) Application for 24' x 32' accessory building to be built at 247 Church St.; owner Jeff Clapero to place building near home on 3 acre parcel in R-1, Single Family Residential-zoned district. Accessory building will be used primarily for equipment and mower storage. Owner has submitted Building Permit Application, but Village Administrator will withhold its processing until applicant's CUP request is considered. Make recommendation to Village Board to either approve (or) disapprove the CUP application for the accessory building.

Jeff Clapero provided a brief summary on the planned placement and use of his proposed accessory building. The members discussed and agreed that the building's planned size, its 14' height, construction and placement met the Village code requirements and minimum setback requirements for an accessory building in the Single-family residential zoned district. Ron mentioned that two neighboring property owners had contacted him prior to the meeting (Bart Olson and Christy & Joe Weidenbenner) and they wanted to be on record that they were in favor of the CUP being granted.

Following this discussion, Naxera/Gallus moved to recommend that the Village approve the Conditional Use Permit for the 24' x 32' accessory building. Motion carried with all present voting in the affirmative.

There being no other matters to come before the Plan Commission, Naxera/Gallus moved to adjourn. Motion carried and Hoffman adjourned the meeting at 6:10 p.m.

Respectfully submitted,

Ronald D. Senger  
Administrator