



# WPDES PERMIT

*STATE OF WISCONSIN*  
*DEPARTMENT OF NATURAL RESOURCES*  
**PERMIT TO DISCHARGE UNDER THE WISCONSIN POLLUTANT DISCHARGE  
ELIMINATION SYSTEM**

**VILLAGE OF MERRIMAC**

is permitted, under the authority of Chapter 283, Wisconsin Statutes, to discharge from a facility  
located at

NWQ, NEQ, SEC 3, T10N, R7E, MERRIMAC TWP, MERRIMAC, WISCONSIN  
to

**GROUNDWATER LOWER WISCONSIN RIVER BASIN (LAKE WISCONSIN WATERSHED, LW19 –  
LOWER WISCONSIN RIVER BASIN) IN SAUK COUNTY**

in accordance with the effluent limitations, monitoring requirements and other conditions set  
forth in this permit.

The permittee shall not discharge after the date of expiration. If the permittee wishes to continue to discharge after this expiration date an application shall be filed for reissuance of this permit, according to Chapter NR 200, Wis. Adm. Code, at least 180 days prior to the expiration date given below.

State of Wisconsin Department of Natural Resources  
For the Secretary

By \_\_\_\_\_  
Tim Ryan  
Wastewater Field Supervisor

\_\_\_\_\_  
Date Permit Signed/Issued

**PERMIT TERM: EFFECTIVE DATE - April 01, 2014**

**EXPIRATION DATE - March 31, 2019**

## TABLE OF CONTENTS

<b>1 INFLUENT REQUIREMENTS</b>	<b>1</b>
1.1 SAMPLING POINT(S)	1
1.2 MONITORING REQUIREMENTS	1
1.2.1 <i>Sampling Point 701 - INFLUENT</i>	1
<b>2 LAND TREATMENT REQUIREMENTS</b>	<b>2</b>
2.1 SAMPLING POINT(S)	2
2.2 MONITORING REQUIREMENTS AND LIMITATIONS	2
2.2.1 <i>Sampling Point (Outfall) 001 - EFFLUENT, Septic Tank</i>	2
<b>3 GROUNDWATER REQUIREMENTS</b>	<b>4</b>
3.1 MONITORING REQUIREMENTS AND LIMITATIONS	4
3.1.1 <i>Groundwater Monitoring System for seepage cell monitoring system</i>	4
<b>4 SEPTAGE MANAGEMENT REQUIREMENTS</b>	<b>6</b>
4.1 SAMPLING POINT(S)	6
4.2 RECORD KEEPING REQUIREMENTS AND LIMITATIONS	6
4.2.1 <i>Sampling Point 901 - SEPTIC TANK</i>	6
<b>5 SCHEDULES</b>	<b>7</b>
5.1 TOTAL NITROGEN EFFLUENT REDUCTION ASSESSMENT	7
<b>6 STANDARD REQUIREMENTS</b>	<b>8</b>
6.1 REPORTING AND MONITORING REQUIREMENTS	8
6.1.1 <i>Monitoring Results</i>	8
6.1.2 <i>Sampling and Testing Procedures</i>	8
6.1.3 <i>Recording of Results</i>	8
6.1.4 <i>Reporting of Monitoring Results</i>	9
6.1.5 <i>Compliance Maintenance Annual Reports</i>	9
6.1.6 <i>Records Retention</i>	9
6.1.7 <i>Other Information</i>	10
6.2 SYSTEM OPERATING REQUIREMENTS	10
6.2.1 <i>Noncompliance Reporting</i>	10
6.2.2 <i>Flow Meters</i>	10
6.2.3 <i>Raw Grit and Screenings</i>	10
6.2.4 <i>Sludge Management</i>	10
6.2.5 <i>Prohibited Wastes</i>	11
6.2.6 <i>Bypass</i>	11
6.2.7 <i>Scheduled Bypass</i>	11
6.2.8 <i>Controlled Diversions</i>	11
6.2.9 <i>Proper Operation and Maintenance</i>	12
6.3 SEWAGE COLLECTION SYSTEMS	12
6.3.1 <i>Sanitary Sewage Overflows and Sewage Treatment Facility Overflows</i>	12
6.3.2 <i>Capacity, Management, Operation and Maintenance (CMOM) Program</i>	14
6.3.3 <i>Sewer Cleaning Debris and Materials</i>	14
6.4 LAND TREATMENT (LAND DISPOSAL) REQUIREMENTS	14
6.4.1 <i>Application of NR 140 to Substances Discharged</i>	14
6.4.2 <i>Appropriate Formulas for Land Treatment Calculations – Nitrogen &amp; Chloride</i>	14
6.4.3 <i>Toxic or Hazardous Pollutants</i>	15
6.4.4 <i>Industrial Waste - Pretreatment Requirements</i>	15
6.4.5 <i>Overflow</i>	15
6.4.6 <i>Management Plan Requirements</i>	15
6.5 GROUNDWATER STANDARD REQUIREMENTS	15

<i>6.5.1 Application of NR 140 to Substances Discharged</i>	15
<i>6.5.2 Groundwater Sampling</i>	15
<i>6.5.3 Indicator Parameter - Preventive Action Limits</i>	16
<i>6.5.4 Groundwater Monitoring Forms</i>	16
<i>6.5.5 Appropriate Formulas for Groundwater</i>	16
<i>6.5.6 Reporting Depth to Groundwater</i>	16
<i>6.5.7 Groundwater Elevation</i>	16
<i>6.5.8 Groundwater Grab Samples</i>	16
<i>6.5.9 Filtering of Groundwater Samples</i>	16
<i>6.5.10 Groundwater Data Log</i>	16
<i>6.5.11 Notification of Attaining or Exceeding Groundwater Quality Standards</i>	17
<i>6.5.12 Preventive Action Limit (PAL) Exceedance</i>	17
<i>6.5.13 Enforcement Standard Exceedance Within the Design Management Zone</i>	17
<i>6.5.14 Enforcement Standard Exceedance Outside the Design Management Zone</i>	17
<b>6.6 LAND APPLICATION REQUIREMENTS</b>	17
<i>6.6.1 Land Application Report for Septage</i>	17
<i>6.6.2 Other Methods of Disposal or Distribution Report for Septage</i>	17
<i>6.6.3 Approval to Land Apply Septage</i>	17
<i>6.6.4 Land Application Site Evaluation for Septage</i>	18
<i>6.6.5 Septage Hauling</i>	18
<b>7 SUMMARY OF REPORTS DUE</b>	<b>19</b>

# 1 Influent Requirements

## 1.1 Sampling Point(s)

Sampling Point Designation	
Sampling Point Number	Sampling Point Location, Waste Type/Sample Contents and Treatment Description (as applicable)
701	Representative influent samples shall be collected prior to the fine screen.

## 1.2 Monitoring Requirements

The permittee shall comply with the following monitoring requirements.

### 1.2.1 Sampling Point 701 - INFLUENT

Monitoring Requirements and Limitations					
Parameter	Limit Type	Limit and Units	Sample Frequency	Sample Type	Notes
Flow Rate		MGD	Continuous	Continuous	
BOD <sub>5</sub> , Total		mg/L	Weekly	24-Hr Flow Prop Comp	
Suspended Solids, Total		mg/L	Weekly	24-Hr Flow Prop Comp	
Nitrogen, Total Kjeldahl		mg/L	Monthly	24-Hr Flow Prop Comp	
Nitrogen, Organic Total		mg/L	Monthly	Calculated	See standard requirement 6.4.2.1 for appropriate nitrogen formulas.
Nitrogen, Ammonia (NH <sub>3</sub> -N) Total		mg/L	Monthly	24-Hr Flow Prop Comp	
Nitrogen, Nitrite + Nitrate Total		mg/L	Monthly	24-Hr Flow Prop Comp	
Nitrogen, Total		mg/L	Monthly	Calculated	See standard requirement 6.4.2.1 for appropriate nitrogen formulas.

## 2 Land Treatment Requirements

### 2.1 Sampling Point(s)

Sampling Point Designation	
Sampling Point Number	Sampling Point Location, Waste Description/Sample Contents and Treatment Description (as applicable)
001	Representative effluent samples shall be collected from the effluent metering manhole, prior to discharge to the seepage cells.

### 2.2 Monitoring Requirements and Limitations

The permittee shall comply with the following monitoring requirements and limitations.

#### 2.2.1 Sampling Point (Outfall) 001 - EFFLUENT, Septic Tank

Monitoring Requirements and Limitations					
Parameter	Limit Type	Limit and Units	Sample Frequency	Sample Type	Notes
Flow Rate		MGD	Continuous	Continuous	
BOD <sub>5</sub> , Total	Monthly Avg	50 mg/L	Weekly	24-Hr Flow Prop Comp	
Suspended Solids, Total		mg/L	Weekly	24-Hr Flow Prop Comp	
pH Field		su	Weekly	Grab	
Nitrogen, Total Kjeldahl		mg/L	Weekly	24-Hr Flow Prop Comp	
Nitrogen, Ammonia (NH <sub>3</sub> -N) Total		mg/L	Monthly	24-Hr Flow Prop Comp	
Nitrogen, Organic Total		mg/L	Monthly	Calculated	See standard requirement 6.4.2.1 for appropriate nitrogen formulas.
Nitrogen, Nitrite + Nitrate Total		mg/L	Weekly	24-Hr Flow Prop Comp	
Nitrogen, Total	Monthly Avg	15.2 mg/L	Weekly	Calculated	This is an alternative effluent limitation. See standard requirement 6.4.2.1 for appropriate nitrogen formulas.

<b>Monitoring Requirements and Limitations</b>					
<b>Parameter</b>	<b>Limit Type</b>	<b>Limit and Units</b>	<b>Sample Frequency</b>	<b>Sample Type</b>	<b>Notes</b>
Solids, Total Dissolved		mg/L	Monthly	24-Hr Flow Prop Comp	
Chloride	Daily Max	250 mg/L	Monthly	24-Hr Flow Prop Comp	

<b>Daily Log – Monitoring Requirements and Limitations</b>				
All discharge and monitoring activity shall be documented on log sheets. Originals of the log sheets shall be kept by the permittee as described under “Records Retention” in the Standard Requirements section, and if requested, made available to the Department.				
<b>Parameters</b>	<b>Limit</b>	<b>Units</b>	<b>Sample Frequency</b>	<b>Sample Type</b>
Cells Being Loaded	-	Cell Number	Daily	Log
Start to End Time	-	Date, Hour	Daily	Log

**2.2.1.1 Monthly Avg Flow – LT Calculation**

The monthly average discharge flow for Land Treatment systems is calculated by dividing the total wastewater volume discharged for the month by the total number of days in the month.

### 3 Groundwater Requirements

#### 3.1 Monitoring Requirements and Limitations

##### 3.1.1 Groundwater Monitoring System for seepage cell monitoring system

**Location of Monitoring System:** NWQ, NEQ, SEC 3, T10N, R7E, MERRIMAC TWP

**Wells to be Monitored:** MW1 (803) SIDEGRADIENT WELL, MW2 (804) SIDEGRADIENT WELL, MW3 (805) DOWNGRADIENT WELL, MW4 (806) BACKGROUND WELL, MW5 (807) DOWNGRADIENT WELL, MW6 (808) DOWNGRADIENT WELL

**Well Used To Calculate Preventive Action Limits (PALs):** Average of MW1 (803) and MW2 (804)

PALs listed in the table below have been calculated based on background groundwater quality data from this designated well. Groundwater contaminant concentrations shall be minimized and PALs met in groundwater monitoring wells to the extent it is technically and economically feasible.

**Compliance Well(s) for Enforcement Standards (ESs):** None

Enforcement standards are to be met in groundwater located beyond the 250 foot design management zone, or beyond the property boundary, whichever is closer to the land treatment system. See the Standard Requirements section of this permit for additional conditions related to exceedance of groundwater standards.

**Required Monitoring:** Grab samples shall be collected from each well to be monitored per the frequency shown in the table below, except that monthly grab samples shall be collected from each new well during the first 3 months after well installation. The grab samples shall be analyzed for the parameters specified in the table below.

PARAMETER	UNITS	PREVENTIVE ACTION LIMIT	ENFORCEMENT STANDARD	FREQUENCY
Depth To Groundwater	feet	*****	N/A	Quarterly
Groundwater Elevation	feet MSL	*****	N/A	Quarterly
Nitrogen, Nitrite + Nitrate (as N) Dissolved	mg/L	9.6	10	Quarterly
Chloride Dissolved	mg/L	180	250	Quarterly
pH Field	su	8.3	N/A	Quarterly
Nitrogen, Total Kjeldahl Dissolved	mg/L	*****	N/A	Quarterly
Nitrogen, Ammonia Dissolved	mg/L	0.97	9.7	Quarterly
Nitrogen, Organic Dissolved	mg/L	2.2	N/A	Quarterly
Solids, Total Dissolved	mg/L	780	N/A	Quarterly

##### 3.1.1.1 Alternative Concentration Limit

An alternative concentration limit (ACL) of **9.6 mg/L** has been established for the **Nitrite + Nitrate, N Preventive Action Limit** at this site. An ACL of **180 mg/L** has been established for the **Chloride Preventive Action Limit** at this site. These ACLs are authorized in conjunction with an exemption granted under s. NR 140.28, Wis. Adm. Code.

##### 3.1.1.2 pH Preventive Action Limits

A pH monitoring result is considered to have exceeded the pH preventive action limit (PAL) for this site if the result is less than **6.3 s.u.** or greater than **8.3 s.u.**

### **3.1.1.3 Preventive Action Limits for Indicator Parameters**

Preventive Action Limits (PALs) for NR 140 Indicator Parameters have been established for this site. For more information see “Indicator Parameter – Preventive Action Limits” in the Standard Requirements section.

\*\*\*\*\*PALs are not calculated for Depth to Groundwater, Groundwater Elevation, nor Total Kjeldahl Nitrogen.



## 4 Septage Management Requirements

### 4.1 Sampling Point(s)

The discharge(s) shall be limited to land application for the listed sampling point(s) on Department approved land application sites, or by hauling to another permitted facility.

Sampling Point Designation	
Sampling Point Number	Sampling Point Location, WasteType/Sample Contents and Treatment Description (as applicable)
901	Solids from the septic tank of the Recirculating Sand Filter WWTF.

### 4.2 Record Keeping Requirements and Limitations

The permittee shall comply with the following record keeping requirements and limitations.

#### 4.2.1 Sampling Point 901 - SEPTIC TANK

##### 4.2.1.1 System Maintenance

To ensure proper system maintenance, the accumulated solids in the septic tank(s) shall be removed regularly, consistent with the recommended removal rates in the operations and maintenance manual. The permittee shall obtain the following copies of records from the licensed septage hauler and they shall be retained for at least five years and made available to the Department on request. The records shall include: the licensed hauler used; the volume of waste pumped; dates when the waste was removed; the land application site DNR number and the method used to satisfy the pathogen and vector attraction control (injection, incorporation, or pH adjustment) requirements of ch. NR 113, Wis. Adm. Code, and/or the treatment plant where it was disposed. Winter application is not allowed.

NOTE: The contents of the septic system must be removed and disposed of by a licensed and certified septage hauler in accordance with chapter NR 113, Wis. Adm. Code. If the permittee intends to manage the septage directly then advance notice to the Department is required. The Standard Requirements section herein specifies land application requirements for septage when managed directly by the permittee.

## 5 Schedules

### 5.1 Total Nitrogen Effluent Reduction Assessment

Required Action	Due Date
<b>Nitrogen Reduction Assessment:</b> The permittee shall complete and submit for Department review and approval a Total Nitrogen Reduction Assessment. The assessment is an initial step toward controlling total nitrogen loading to the land treatment system and ensuring compliance with applicable groundwater standards. The assessment shall evaluate and establish appropriate implementation activities to reduce effluent total nitrogen concentrations. The nitrogen reduction assessment shall include a schedule for implementing total nitrogen reduction activities.	03/31/2016
<b>Progress Report #1:</b> Submit a progress report that evaluates the effectiveness of the permittee's nitrogen reduction activities with conclusions regarding treatment effectiveness and compliance with total nitrogen effluent limits and applicable groundwater standards. Submittal of the progress report is required by the Date Due.	03/31/2017
<b>Progress Report #2:</b> Submit a progress report that evaluates the effectiveness of the permittee's nitrogen reduction activities with conclusions regarding treatment effectiveness and compliance with total nitrogen effluent limits and applicable groundwater standards. Submittal of the progress report is required by the Date Due.	03/31/2018

## 6 Standard Requirements

**NR 205, Wisconsin Administrative Code:** The conditions in ss. NR 205.07(1) and NR 205.07(2), Wis. Adm. Code, are included by reference in this permit. The permittee shall comply with all of these requirements. Some of these requirements are outlined in the Standard Requirements section of this permit. Requirements not specifically outlined in the Standard Requirement section of this permit can be found in ss. NR 205.07(1) and NR 205.07(2).

### 6.1 Reporting and Monitoring Requirements

#### 6.1.1 Monitoring Results

Monitoring results obtained during the previous month shall be summarized and reported on a Department Wastewater Discharge Monitoring Report. The report may require reporting of any or all of the information specified below under 'Recording of Results'. This report is to be returned to the Department no later than the date indicated on the form. A copy of the Wastewater Discharge Monitoring Report Form or an electronic file of the report shall be retained by the permittee.

Monitoring results shall be reported on an electronic discharge monitoring report (eDMR). The eDMR shall be certified electronically by a principal executive officer, a ranking elected official or other duly authorized representative. The 'eReport Certify' page certifies that the electronic report form is true, accurate and complete.

If the permittee monitors any pollutant more frequently than required by this permit, the results of such monitoring shall be included on the Wastewater Discharge Monitoring Report.

The permittee shall comply with all limits for each parameter regardless of monitoring frequency. For example, monthly, weekly, and/or daily limits shall be met even with monthly monitoring. The permittee may monitor more frequently than required for any parameter.

#### 6.1.2 Sampling and Testing Procedures

Sampling and laboratory testing procedures shall be performed in accordance with Chapters NR 218 and NR 219, Wis. Adm. Code and shall be performed by a laboratory certified or registered in accordance with the requirements of ch. NR 149, Wis. Adm. Code. Groundwater sample collection and analysis shall be performed in accordance with ch. NR 140, Wis. Adm. Code. The analytical methodologies used shall enable the laboratory to quantitate all substances for which monitoring is required at levels below the effluent limitation. If the required level cannot be met by any of the methods available in NR 219, Wis. Adm. Code, then the method with the lowest limit of detection shall be selected. Additional test procedures may be specified in this permit.

#### 6.1.3 Recording of Results

The permittee shall maintain records which provide the following information for each effluent measurement or sample taken:

- the date, exact place, method and time of sampling or measurements;
- the individual who performed the sampling or measurements;
- the date the analysis was performed;
- the individual who performed the analysis;
- the analytical techniques or methods used; and
- the results of the analysis.

#### **6.1.4 Reporting of Monitoring Results**

The permittee shall use the following conventions when reporting effluent monitoring results:

- Pollutant concentrations less than the limit of detection shall be reported as < (less than) the value of the limit of detection. For example, if a substance is not detected at a detection limit of 0.1 mg/L, report the pollutant concentration as < 0.1 mg/L.
- Pollutant concentrations equal to or greater than the limit of detection, but less than the limit of quantitation, shall be reported and the limit of quantitation shall be specified.
- For purposes of calculating NR 101 fees, the 2 mg/l lower reporting limits for BOD<sub>5</sub> and Total Suspended Solids shall be considered to be limits of quantitation
- For the purposes of reporting a calculated result, average or a mass discharge value, the permittee may substitute a 0 (zero) for any pollutant concentration that is less than the limit of detection. However, if the effluent limitation is less than the limit of detection, the department may substitute a value other than zero for results less than the limit of detection, after considering the number of monitoring results that are greater than the limit of detection and if warranted when applying appropriate statistical techniques.

#### **6.1.5 Compliance Maintenance Annual Reports**

Compliance Maintenance Annual Reports (CMAR) shall be completed using information obtained over each calendar year regarding the wastewater conveyance and treatment system. The CMAR shall be submitted by the permittee in accordance with ch. NR 208, Wis. Adm. Code, by June 30, each year on an electronic report form provided by the Department.

In the case of a publicly owned treatment works, a resolution shall be passed by the governing body and submitted as part of the CMAR, verifying its review of the report and providing responses as required. Private owners of wastewater treatment works are not required to pass a resolution; but they must provide an Owner Statement and responses as required, as part of the CMAR submittal.

A separate CMAR certification document, that is not part of the electronic report form, shall be mailed to the Department at the time of electronic submittal of the CMAR. The CMAR certification shall be signed and submitted by an authorized representative of the permittee. The certification shall be submitted by mail. The certification shall verify the electronic report is complete, accurate and contains information from the owner's treatment works.

#### **6.1.6 Records Retention**

The permittee shall retain records of all monitoring information, including all calibration and maintenance records and all original strip chart recordings for continuous monitoring instrumentation, copies of all reports required by the permit, and records of all data used to complete the application for the permit for a period of at least 3 years from the date of the sample, measurement, report or application. All pertinent sludge information, including permit application information and other documents specified in this permit or s. NR 204.06(9), Wis. Adm. Code shall be retained for a minimum of 5 years.

### 6.1.7 Other Information

Where the permittee becomes aware that it failed to submit any relevant facts in a permit application or submitted incorrect information in a permit application or in any report to the Department, it shall promptly submit such facts or correct information to the Department.

## 6.2 System Operating Requirements

### 6.2.1 Noncompliance Reporting

Sanitary sewer overflows and sewage treatment facility overflows shall be reported according to the 'Sanitary Sewer Overflows and Sewage Treatment Facility Overflows' section of this permit.

The permittee shall report the following types of noncompliance by a telephone call to the Department's regional office within 24 hours after becoming aware of the noncompliance:

- any noncompliance which may endanger health or the environment;
- any violation of an effluent limitation resulting from an unscheduled bypass;
- any violation of an effluent limitation resulting from an upset; and
- any violation of a maximum discharge limitation for any of the pollutants listed by the Department in the permit, either for effluent or sludge.

A written report describing the noncompliance shall also be submitted to the Department's regional office within 5 days after the permittee becomes aware of the noncompliance. On a case-by-case basis, the Department may waive the requirement for submittal of a written report within 5 days and instruct the permittee to submit the written report with the next regularly scheduled monitoring report. In either case, the written report shall contain a description of the noncompliance and its cause; the period of noncompliance, including exact dates and times; the steps taken or planned to reduce, eliminate and prevent reoccurrence of the noncompliance; and if the noncompliance has not been corrected, the length of time it is expected to continue.

A scheduled bypass approved by the Department under the 'Scheduled Bypass' section of this permit shall not be subject to the reporting required under this section.

**NOTE:** Section 292.11(2)(a), Wisconsin Statutes, requires any person who possesses or controls a hazardous substance or who causes the discharge of a hazardous substance to notify the Department of Natural Resources **immediately** of any discharge not authorized by the permit. **The discharge of a hazardous substance that is not authorized by this permit or that violates this permit may be a hazardous substance spill. To report a hazardous substance spill, call DNR's 24-hour HOTLINE at 1-800-943-0003.**

### 6.2.2 Flow Meters

Flow meters shall be calibrated annually, as per s. NR 218.06, Wis. Adm. Code.

### 6.2.3 Raw Grit and Screenings

All raw grit and screenings shall be disposed of at a properly licensed solid waste facility or picked up by a licensed waste hauler. If the facility or hauler are located in Wisconsin, then they shall be licensed under chs. NR 500-536, Wis. Adm. Code.

### 6.2.4 Sludge Management

All sludge management activities shall be conducted in compliance with ch. NR 204 "Domestic Sewage Sludge Management", Wis. Adm. Code.

### 6.2.5 Prohibited Wastes

Under no circumstances may the introduction of wastes prohibited by s. NR 211.10, Wis. Adm. Code, be allowed into the waste treatment system. Prohibited wastes include those:

- which create a fire or explosion hazard in the treatment work;
- which will cause corrosive structural damage to the treatment work;
- solid or viscous substances in amounts which cause obstructions to the flow in sewers or interference with the proper operation of the treatment work;
- wastewaters at a flow rate or pollutant loading which are excessive over relatively short time periods so as to cause a loss of treatment efficiency; and
- changes in discharge volume or composition from contributing industries which overload the treatment works or cause a loss of treatment efficiency.

### 6.2.6 Bypass

This condition applies only to bypassing at a sewage treatment facility that is not a scheduled bypass, approved blending as a specific condition of this permit, a sewage treatment facility overflow or a controlled diversion as provided in the sections titled ‘Scheduled Bypass’, ‘Blending’ (if approved), ‘SSO’s and Sewage Treatment Facility Overflows’ and ‘Controlled Diversions’ of this permit. Any other bypass at the sewage treatment facility is prohibited and the Department may take enforcement action against a permittee for such occurrences under s. 283.89, Wis. Stats. The Department may approve an unscheduled bypass provided all the following conditions are met:

- The bypass was unavoidable to prevent loss of life, personal injury, or severe property damage;
- There were no feasible alternatives to the bypass, such as the use of auxiliary treatment facilities or adequate back-up equipment, retention of untreated wastes, reduction of inflow and infiltration, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate back-up equipment should have been installed in the exercise of reasonable engineering judgment to prevent a bypass which occurred during normal periods of equipment downtime or preventative maintenance. When evaluating feasibility of alternatives, the department may consider factors such as technical achievability, costs and affordability of implementation and risks to public health, the environment and, where the permittee is a municipality, the welfare of the community served; and
- The bypass was reported in accordance with the Noncompliance Reporting section of this permit.

### 6.2.7 Scheduled Bypass

Whenever the permittee anticipates the need to bypass for purposes of efficient operations and maintenance and the permittee may not meet the conditions for controlled diversions in the ‘Controlled Diversions’ section of this permit, the permittee shall obtain prior written approval from the Department for the scheduled bypass. A permittee’s written request for Department approval of a scheduled bypass shall demonstrate that the conditions for unscheduled bypassing are met and include the proposed date and reason for the bypass, estimated volume and duration of the bypass, alternatives to bypassing and measures to mitigate environmental harm caused by the bypass. The department may require the permittee to provide public notification for a scheduled bypass if it is determined there is significant public interest in the proposed action and may recommend mitigation measures to minimize the impact of such bypass.

### 6.2.8 Controlled Diversions

Controlled diversions are allowed only when necessary for essential maintenance to assure efficient operation. Sewage treatment facilities that have multiple treatment units to treat variable or seasonal loading conditions may shut down redundant treatment units when necessary for efficient operation. The following requirements shall be met during controlled diversions:

- Effluent from the sewage treatment facility shall meet the effluent limitations established in the permit. Wastewater that is diverted around a treatment unit or treatment process during a controlled diversion shall be recombined with wastewater that is not diverted prior to the effluent sampling location and prior to effluent discharge;
- A controlled diversion may not occur during periods of excessive flow or other abnormal wastewater characteristics;
- A controlled diversion may not result in a wastewater treatment facility overflow; and
- All instances of controlled diversions shall be documented in sewage treatment facility records and such records shall be available to the department on request.

### **6.2.9 Proper Operation and Maintenance**

The permittee shall at all times properly operate and maintain all facilities and systems of treatment and control which are installed or used by the permittee to achieve compliance with the conditions of this permit. The wastewater treatment facility shall be under the direct supervision of a state certified operator as required in s. NR 108.06(2), Wis. Adm. Code. Proper operation and maintenance includes effective performance, adequate funding, adequate operator staffing and training as required in ch. NR 114, Wis. Adm. Code, and adequate laboratory and process controls, including appropriate quality assurance procedures. This provision requires the operation of back-up or auxiliary facilities or similar systems only when necessary to achieve compliance with the conditions of the permit.

## **6.3 Sewage Collection Systems**

### **6.3.1 Sanitary Sewage Overflows and Sewage Treatment Facility Overflows**

#### **6.3.1.1 Overflows Prohibited**

Any overflow or discharge of wastewater from the sewage collection system or at the sewage treatment facility, other than from permitted outfalls, is prohibited. The permittee shall provide information on whether any of the following conditions existed when an overflow occurred:

- The sanitary sewer overflow or sewage treatment facility overflow was unavoidable to prevent loss of life, personal injury or severe property damage;
- There were no feasible alternatives to the sanitary sewer overflow or sewage treatment facility overflow such as the use of auxiliary treatment facilities or adequate back-up equipment, retention of untreated wastes, reduction of inflow and infiltration, or preventative maintenance activities;
- The sanitary sewer overflow or the sewage treatment facility overflow was caused by unusual or severe weather related conditions such as large or successive precipitation events, snowmelt, saturated soil conditions, or severe weather occurring in the area served by the sewage collection system or sewage treatment facility; and
- The sanitary sewer overflow or the sewage treatment facility overflow was unintentional, temporary, and caused by an accident or other factors beyond the reasonable control of the permittee.

#### **6.3.1.2 Permittee Response to Overflows**

Whenever a sanitary sewer overflow or sewage treatment facility overflow occurs, the permittee shall take all feasible steps to control or limit the volume of untreated or partially treated wastewater discharged, and terminate the discharge as soon as practicable. Remedial actions, including those in NR 210.21 (3), Wis. Adm. Code, shall be implemented consistent with an emergency response plan developed under the CMOM program.

### 6.3.1.3 Permittee Reporting

Permittees shall report all sanitary sewer overflows and sewage treatment overflows as follows:

- The permittee shall notify the department by telephone, fax or email as soon as practicable, but no later than 24 hours from the time the permittee becomes aware of the overflow;
- The permittee shall, no later than five days from the time the permittee becomes aware of the overflow, provide to the department the information identified in this paragraph using department form number 3400-184. If an overflow lasts for more than five days, an initial report shall be submitted within 5 days as required in this paragraph and an updated report submitted following cessation of the overflow. At a minimum, the following information shall be included in the report:
  - The date and location of the overflow;
  - The surface water to which the discharge occurred, if any;
  - The duration of the overflow and an estimate of the volume of the overflow;
  - A description of the sewer system or treatment facility component from which the discharge occurred such as manhole, lift station, constructed overflow pipe, or crack or other opening in a pipe;
  - The estimated date and time when the overflow began and stopped or will be stopped;
  - The cause or suspected cause of the overflow including, if appropriate, precipitation, runoff conditions, areas of flooding, soil moisture and other relevant information;
  - Steps taken or planned to reduce, eliminate and prevent reoccurrence of the overflow and a schedule of major milestones for those steps;
  - A description of the actual or potential for human exposure and contact with the wastewater from the overflow;
  - Steps taken or planned to mitigate the impacts of the overflow and a schedule of major milestones for those steps;
  - To the extent known at the time of reporting, the number and location of building backups caused by excessive flow or other hydraulic constraints in the sewage collection system that occurred concurrently with the sanitary sewer overflow and that were within the same area of the sewage collection system as the sanitary sewer overflow; and
  - The reason the overflow occurred or explanation of other contributing circumstances that resulted in the overflow event. This includes any information available including whether the overflow was unavoidable to prevent loss of life, personal injury, or severe property damage and whether there were feasible alternatives to the overflow.

**NOTE:** A copy of form 3400-184 for reporting sanitary sewer overflows and sewage treatment facility overflows may be obtained from the department or accessed on the department's web site at <http://dnr.wi.gov/topic/wastewater/SSOreport.html>. As indicated on the form, additional information may be submitted to supplement the information required by the form.

- The permittee shall identify each specific location and each day on which a sanitary sewer overflow or sewage treatment facility overflow occurs as a discrete sanitary sewer overflow or sewage treatment facility overflow occurrence. An occurrence may be more than one day if the circumstances causing the sanitary sewer overflow or sewage treatment facility overflow results in a discharge duration of greater than 24 hours. If there is a stop and restart of the overflow at the same location within 24 hours and the overflow is caused by the same circumstance, it may be reported as one occurrence. Sanitary sewer overflow occurrences at a specific location that are separated by more than 24 hours shall be reported as separate occurrences; and
- A permittee that is required to submit wastewater discharge monitoring reports under NR 205.07 (1) (r) shall also report all sanitary sewer overflows and sewage treatment facility overflows on that report.



#### **6.3.1.4 Public Notification**

The permittee shall notify the public of any sanitary sewer and sewage treatment facility overflows consistent with its emergency response plan required under the CMOM (Capacity, Management, Operation and Maintenance) section of this permit and s. NR 210.23 (4) (f), Wis. Adm. Code. Such public notification shall occur promptly following any overflow event using the most effective and efficient communications available in the community. At minimum, a daily newspaper of general circulation in the county(s) and municipality whose waters may be affected by the overflow shall be notified by written or electronic communication.

#### **6.3.2 Capacity, Management, Operation and Maintenance (CMOM) Program**

- The permittee shall by August 1, 2016 submit to the Department verification that a CMOM program for the sewage collection system has been developed which is consistent with the requirements of NR 210.23, Wis. Adm. Code.
- The permittee shall develop and maintain written documentation of the CMOM program components, and shall verify each year with the submittal of the Compliance Maintenance Annual Report required under the 'Compliance Maintenance Annual Reports' section of this permit that the CMOM program documentation is current and meets the requirements in NR 210.23, Wis. Adm. Code.
- The permittee shall implement a CMOM program consistent with the permittee's program documentation and with the requirements of NR 210.23, Wis. Adm. Code.
- The permittee shall annually conduct a self-audit of activities to ensure the CMOM program is being implemented as necessary to meet the requirements contained in the CMOM program documentation.
- The permittee shall make available CMOM program documentation, a record of implementation activities and the results of the self-audit to the Department on request.

#### **6.3.3 Sewer Cleaning Debris and Materials**

All debris and material removed from cleaning sanitary sewers shall be managed to prevent nuisances, run-off, ground infiltration or prohibited discharges.

- Debris and solid waste shall be dewatered, dried and then disposed of at a licensed solid waste facility.
- Liquid waste from the cleaning and dewatering operations shall be collected and disposed of at a permitted wastewater treatment facility.
- Combination waste including liquid waste along with debris and solid waste may be disposed of at a licensed solid waste facility or wastewater treatment facility willing to accept the waste.

### **6.4 Land Treatment (Land Disposal) Requirements**

#### **6.4.1 Application of NR 140 to Substances Discharged**

This permit does not authorize the permittee to discharge any substance in a concentration which would cause an applicable groundwater standard of ch. NR 140, Wis. Adm. Code, to be exceeded. The Department may seek a response under NR 140 if the permittee's discharge causes exceedance of an applicable groundwater standard for any substance, including substances not specifically limited or monitored under this permit

#### **6.4.2 Appropriate Formulas for Land Treatment Calculations – Nitrogen & Chloride**

The permittee shall use the following formulas for nitrogen and chloride calculations.

##### **6.4.2.1 Nitrogen Formulas**

Total Nitrogen = Total Kjeldahl Nitrogen (mg/L) + [NO<sub>2</sub> + NO<sub>3</sub>] Nitrogen (mg/L)

Organic Nitrogen (mg/L) = Total Kjeldahl Nitrogen (mg/L) - Ammonia Nitrogen (mg/L)

#### **6.4.2.2 Annual Total Nitrogen per Cell or per Zone**

$$\frac{(\text{annual ave. concentration in mg/L}) (\text{tot. annual flow in million gallons per cell or zone}) (8.34)}{\text{acreage of cell or zone}} = \text{lbs/ac/yr}$$

#### **6.4.2.3 Annual Total Chloride per Cell or per Zone**

$$\frac{(\text{annual ave. concentration in mg/L}) (\text{tot. annual flow in million gallons per cell or zone}) (8.34)}{\text{acreage of cell or zone}} = \text{lbs/ac/yr}$$

### **6.4.3 Toxic or Hazardous Pollutants**

The discharge of toxic or hazardous pollutants to land treatment systems is prohibited unless the applicant can demonstrate and the department determines that the discharge of such pollutants will be in such small quantities that no detrimental effect on groundwater or surface water will result pursuant to s. NR 206.07(2)(c), Wis. Adm. Code. The criteria used shall include but not be limited to the toxicity of the pollutant, capacity of the soil to remove the pollutant, degradability, usual or potential presence of the pollutant in the existing environment, method of application and all other relevant factors.

### **6.4.4 Industrial Waste - Pretreatment Requirements**

Industrial waste discharges tributary to municipal land treatment systems shall be in compliance with the applicable pretreatment standards under ch. NR 211 Wis. Adm. Code pursuant to s. NR 206.07(2)(e), Wis. Adm. Code.

### **6.4.5 Overflow**

Discharge to a land treatment system shall be limited so that the discharge and any precipitation which falls within the boundary of the disposal system during such discharge does not overflow the boundary of the system unless the WPDES permit authorizes collection and discharge of runoff to surface water pursuant to s. NR 206.07(2)(g), Wis. Adm. Code.

### **6.4.6 Management Plan Requirements**

All land treatment systems shall be operated in accordance with an approved management plan. The management plan shall conform to the requirements of s. NR 110.25(3m), Wis. Adm. Code, per s. NR 206.07(2)(h), Wis. Adm. Code

## **6.5 Groundwater Standard Requirements**

### **6.5.1 Application of NR 140 to Substances Discharged**

This permit does not authorize the permittee to discharge any substance in a concentration which would cause an applicable groundwater standard of ch. NR 140, Wis. Adm. Code, to be exceeded. The Department may seek a response under NR 140 if the permittee's discharge causes exceedance of an applicable groundwater standard for any substance, including substances not specifically limited or monitored under this permit.

### **6.5.2 Groundwater Sampling**

Groundwater sampling shall be performed in accordance with procedures contained in the WDNR publications, Groundwater Sampling Desk Reference (PUBL-DG-037-96) and Groundwater Sampling Field Manual (PUBL-DG-038-96).

### **6.5.3 Indicator Parameter - Preventive Action Limits**

Preventive action limits for indicator parameters are calculated using a minimum of eight sample analysis results available from a representative background well in accordance with the procedures in s. NR 140.20, Wis. Adm. Code.

### **6.5.4 Groundwater Monitoring Forms**

Results of the groundwater analyses shall be summarized and reported on Groundwater Monitoring Forms. This report form is to be returned to the Department no later than the date indicated on the form. A copy of the groundwater monitoring form or an electronic file of the form shall be retained by the permittee. Groundwater monitoring results shall be reported on an electronic groundwater monitoring form and certified electronically via the 'eReport Certify' page by a principal executive officer, a ranking elected official or other duly authorized representative. The 'eReport Certify' page certifies that the electronic report form is true, accurate and complete.

### **6.5.5 Appropriate Formulas for Groundwater**

Total Nitrogen = Total Kjeldahl Nitrogen (mg/L) + [NO<sub>2</sub> + NO<sub>3</sub>] Nitrogen (mg/L)

Organic Nitrogen (mg/L) = Total Kjeldahl Nitrogen (mg/L) - Ammonia Nitrogen (mg/L)

### **6.5.6 Reporting Depth to Groundwater**

Depth to groundwater shall be reported in feet, to the nearest 0.01 foot, below the top of the well casing. A report shall be on file with the Department stating the well casing top elevation in feet above mean sea level (MSL), to the nearest 0.01 foot, for each groundwater monitoring well.

### **6.5.7 Groundwater Elevation**

Groundwater elevations shall be calculated by subtracting the depth to groundwater measurement from the well casing top elevation and shall be reported in feet above mean sea level (MSL) to the nearest 0.01 foot.

### **6.5.8 Groundwater Grab Samples**

Grab samples shall be taken of the groundwater only after adequate removal or purging of standing water within the well casing has been performed. For those wells which will refill with water as fast as the water can be removed by bailing or pumping, four well volumes shall be removed prior to sample collection and analysis. For those wells which will not refill with water as fast as the water can be removed by bailing or pumping, the existing volume of water inside the well casing shall be removed and samples collected after the well has refilled to at least half the original volume in the well.

### **6.5.9 Filtering of Groundwater Samples**

All groundwater monitoring well samples shall be filtered prior to analysis, except for the portion used to measure pH or field specific conductance, which shall be done using an unfiltered sample. While in-field analysis is preferred for these two tests, laboratory analysis done within two hours of sample collection is acceptable. For the portion to be filtered, it is preferred that filtering be performed in the field immediately following sample collection. However, laboratory filtering is acceptable. Filtering shall be performed through a standard 0.45 micron filter.

### **6.5.10 Groundwater Data Log**

A data log shall be used to record the results of all field sampling and analysis events. This log shall include date of sampling event, groundwater sampler's name, well identification, depth from pipetop to water, depth from pipetop to well bottom, time of purging (start to end), volume of water purged, indication of whether the well was purged dry, time of sample withdrawal, and the following applicable field observations: pH, field conductivity, temperature, color, odor and turbidity, indication of whether field filtering was performed and time of filtering, indication of cap and lock replaced, and comments.

### **6.5.11 Notification of Attaining or Exceeding Groundwater Quality Standards**

The permittee shall notify the Department when monitoring results indicate that a Preventive Action Limit or Enforcement Standard has been attained or exceeded. This notification may be provided in the general remarks section of the groundwater monitoring form or by letter attached to the groundwater monitoring form. Any values reported as exceeding a groundwater standard shall be confirmed as being from a representative sample and as a correct laboratory analysis result.

### **6.5.12 Preventive Action Limit (PAL) Exceedance**

Analysis results (from the land treatment monitoring wells) that are less than this permit's PALs indicate that operation of the land treatment system is protective of groundwater quality. Substance concentrations that exhibit a trend over time of being greater than the PAL may indicate that additional technically and economically feasible actions are needed to reduce the discharge of the substance to the groundwater. In such a case, the Department may request an evaluation and response or propose a permit modification to require submittal of a groundwater evaluation report and implementation of a feasible response as specified in NR 140.24(1)(b), Wis. Adm. Code.

### **6.5.13 Enforcement Standard Exceedance Within the Design Management Zone**

Substance concentrations greater than this permit's enforcement standard (ES) in a permittee's monitoring well located within the property boundary and within the design management zone of the land treatment system may indicate that the groundwater concentration exceeds an ES outside of these boundaries. If the Department determines there is reasonable evidence that an ES is being attained or exceeded beyond the property boundary or beyond the design management zone, the Department may request an evaluation and response or propose a permit modification to require an evaluation report and appropriate response as specified in s. NR 140.26, Wis. Adm. Code.

### **6.5.14 Enforcement Standard Exceedance Outside the Design Management Zone**

The permittee's land treatment system shall not cause the concentration of a substance in groundwater to attain or exceed this permit's enforcement standard at any point of present groundwater use, at any point beyond the property boundary, or at any point beyond the design management zone established under s. NR 140.22, Wis. Adm. Code. When this condition is not met, **the permittee shall, within 120 days following notification by the Department of the attainment or exceedance of an ES beyond the compliance boundary, submit a groundwater quality evaluation and response report** as specified in NR 140.26(1)(b), Wis. Adm. Code. The Department may propose modification of this permit to require the permittee to implement additional treatment or other actions as specified in s. NR 140.26, Wis. Adm. Code.

## **6.6 Land Application Requirements**

### **6.6.1 Land Application Report for Septage**

Land Application Report Form 3400-55 shall be submitted by January 31, following each year septage is land applied by the permittee.

### **6.6.2 Other Methods of Disposal or Distribution Report for Septage**

The permittee shall submit Report Form 3400-52 by January 31, following each year septage is hauled to another facility by the permittee.

### **6.6.3 Approval to Land Apply Septage**

Septage may not be applied to a land application site by the permittee without a written site approval letter or Form 3400-122 from the Department.

#### **6.6.4 Land Application Site Evaluation for Septage**

The permittee may use land application sites provided the sites meet all applicable provisions of Wisconsin Administrative Code Chapter NR 113 and have been approved in writing by this Department. If the permittee wishes to have approval for additional sites, application shall be made using Landspreading Site Evaluation Form 3400-53. Complete information shall be submitted about each site, including plat, topographical and soil maps, aerial photograph of the site, any soil analyses results, and other information showing that the site complies with all application requirements. Land application may commence on a new site when a proposed site has been approved by the Department. The Department may issue a written notice to withdraw approval for any site that is found to be environmentally unacceptable or violates the conditions of this permit. A permittee may not land apply septage on sites that have been withdrawn by the department or that have not been approved by the department.

It is the permittee's responsibility to locate land application sites that meet the land application criteria set forth in ch. NR 113, Wis. Adm. Code.

#### **6.6.5 Septage Hauling**

If septage is hauled to another facility by the permittee, the permittee is required to submit Form 3400-52 to the Department. Information shall include the quantity of septage hauled, the name, address, phone number, contact person, and permit number of the receiving facility. Form 3400-52 shall be submitted annually by January 31 following each year septage is hauled by the permittee.

## 7 Summary of Reports Due

FOR INFORMATIONAL PURPOSES ONLY

Description	Date	Page
Total Nitrogen Effluent Reduction Assessment -Nitrogen Reduction Assessment	March 31, 2016	7
Total Nitrogen Effluent Reduction Assessment -Progress Report #1	March 31, 2017	7
Total Nitrogen Effluent Reduction Assessment -Progress Report #2	March 31, 2018	7
Compliance Maintenance Annual Reports (CMAR)	by June 30, each year	9
Land Application Report Form 3400-55	by January 31, following each year septage is land applied by the permittee	17
Report Form 3400-52	by January 31, following each year septage is hauled to another facility by the permittee	17
Groundwater Monitoring Forms.	no later than the date indicated on the form	16
Wastewater Discharge Monitoring Report	no later than the date indicated on the form	8

Report forms shall be submitted electronically in accordance with the reporting requirements herein. Any facility plans or plans and specifications for municipal, industrial, industrial pretreatment and non industrial wastewater systems shall be submitted to the Bureau of Water Quality, P.O. Box 7921, Madison, WI 53707-7921. All other submittals required by this permit shall be submitted to:

South Central Reg - Dodgeville, 1500 N. Johns Street, Dodgeville, WI 53533-2116